

INVESTMENT MATURITY DATES None this period

DELINQUENCY REPORT

LIEN AUTHORIZATIONS None this month

<u>Account Number</u>	<u>Parcel Number</u>
None this month	None this month

FORECLOSURE AUTHORIZATIONS None this month

ANNUAL CALENDAR

REVIEW OF THE ANNUAL CALENDAR

The Board reviewed the annual calendar and discussed upcoming items of business in April: Annual Spring Egg Hunt, Mail Approved Audit to Homeowners, Mail Pool Rules “No Tolerance” Memo & Pool Rules (send out email blast), Complete perimeter fence check, PRUNE FICUS, Tree Trimming – Eucalyptus Blue Gum, Canary Pine, Eucalyptus Citriodora, Ficus, Camphor, Liquid Amber, Sycamore, Queen Palms, Best Pool Contract Renewal 5/5, Begin Summer mow schedule, once per week.
No motions were made.

COMMITTEE REPORTS

ARCHITECTURAL COMMITTEE Chairperson: Shelley Armstrong was present

1. The Board reviewed the Architectural Progress Report. **No motions were made.**

COMMUNITY FACILITIES COMMITTEE Chairperson: Ken Fairbanks

1. Discussed the lights at the tennis court. A proposal is pending for this.
 2. Discussed common area keys for the Board Members
- No motions were made.**

GOVERNANCE AND GUIDELINES COMMITTEE **Governance and Guidelines Committee - Chairperson: Don Flick**

1. **Owner Communication** – The Board reviewed the email submitted by Gary Brenkman regarding the way in which the Association communicates with the homeowners. **No motions were made.**
2. **Updated Rules and Resident Handbook** – Review of the proposed cover letter to be sent with the revised Rules, Architectural Guidelines and Resident Handbook for the required 28-day Owner comment period.

A motion was made, seconded, and carried unanimously to send the revised Rules, Architectural Guidelines and Resident Handbook to the homeowners for the required 28-day Owner comment period.

**LANDSCAPE
COMMITTEE**

Landscape Committee – Chairperson: Ginny Davenport

1. Landscape Committee Report – Review
2. Park West – Punch List and Weekly Landscape Reports
3. Landscape Proposals:
 - a. **Three Year Tree trimming** – 2023 trimming work at a cost of \$5,984.00.

A motion was made, seconded, and carried unanimously to approve the above-noted proposal.

- b. **Controller #3** – The Board reviewed proposals submitted by Park West to replace the failed controller. There are two options:
 - Replace Controller #3 (WeatherTrak Pro2) with (1) WeatherTrak LC Controller @ \$3,690.19
 - Replace the current WeatherTrak Pro2 Controller with a Rain Bird ESP-LXME2P with Master Valve and Flow Sensor capability @ \$1,837.94

A motion was made, seconded, and carried unanimously to replace Controller #3 with a WeatherTrak LC 12 Station Smart Controller at a cost of \$3,690.1919. To be coded to the Irrigation Reserve fund.

- c. **Smart Irrigation Controllers along Hicks Canyon** – The Board reviewed four (4) proposals, which cover installation of smart controllers all along the front of the community. Total cost for all bids is \$19,076.30.

A motion was made, seconded, and carried unanimously to table discussion pending clarification as to whether any of the controllers are located between Hicks Canyon (at Yale) up to the West (primary) gate. If yes, ask Park West to provide a revised proposal to exclude the controller(s) in that area.

- d. **Additional Turf Removal bids** - The Board reviewed proposals submitted by Park West to remove and replace the turf near the newly renovated planters and install new irrigation system. The total cost for both proposals would be \$34,496.70.

A motion was made, seconded, and carried unanimously to deny the proposal at this time.

- e. **Tree removal and Install** - The Board reviewed the proposal submitted by Park West to replace the Liquidambar tree after the removal and stump grinder with one 24” Box Crape Myrtle tree adjacent to 20 Vispera Street at a cost of \$430.00.

A motion was made, seconded, and carried unanimously to approve the tree removal and Install proposal at a cost of \$430.00.

**POOL / LANDSCAPE
RENOVATION
COMMITTEE**

Chairperson: Board
No items for this period

**SOCIAL
COMMITTEE**

Chairpersons: Jeri and Sam Chinarian
1. The Board met with Jeri and Sam Chinarian and Eddy Amin of the Social Committee to discuss roles and responsibilities. The Board also discussed the 2023 social event calendar and the anticipated budget numbers for the events. The budget for 2023 is \$4,000.00. The Board proposed a limit of \$150.00 budget for the easter event, \$2,500 for the Summer BBQ/Pool Re-Opening event and \$1,100 for the Halloween event. **No motions were made.**

**WELCOMING
COMMITTEE**

Chairperson: Don Flick
1. There was one (1) new homeowner in month of February:
• 9 Trovita

No motions were made.

OLD BUSINESS:

None this period

NEW BUSINESS

**2024 ELECTION
SERVICES**

The Board reviewed a proposal submitted by Accurate Voting to provide election services for the 2024 annual election at a cost of \$690.40 plus expenses (e.g. meeting attendance and ballot mail out with election rules). It was noted that the Association paid a total of \$1,197.12 for election services in 2023.

A motion was made, seconded, and carried unanimously to approve the proposal.

**1 PUERTO –
VARIOUS
REQUESTS**

The Board reviewed the email submitted by the homeowner at this address, who is requesting various landscape and pest control services from the Association. **No motions were made.**

NEXT MEETING

The next meeting of the Board of Directors Meeting is currently scheduled for Tuesday, April 11, 2023, at 8 Ramada, Irvine, CA and via Zoom teleconference. Executive Session Meeting to begin at 6:30 pm and General Session Meeting afterward (at approximately 7:00 pm.)

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting adjourned at 8:22 PM.

ATTEST:



Board Member Signature



Date