



**INVESTMENT MATURITY DATES** None this period

**DRAFT BUDGET FOR FYE 12/31/2023** The Board discussed the draft budget submitted from management for fiscal year ending December 31, 2023. Based on a review of anticipated and actual operating expenses and recommended monthly reserve funding levels, management recommends a 4.55% (\$10) increase in the monthly assessments in 2023.

*A motion was made, seconded, and carried unanimously to table discussion until the November 8, 2022 meeting.*

**DELINQUENCY REPORT**

**LIEN AUTHORIZATIONS** None this month

<u>Account Number</u>	<u>Parcel Number</u>
None this month	None this month

**FORECLOSURE AUTHORIZATIONS** None this month

**ANNUAL CALENDAR**

**REVIEW OF THE ANNUAL CALENDAR** The Board reviewed the annual calendar and discussed upcoming items of business in November: Nov. 25th – Mail Budget, Park West Contract Renewal, Insurance Renewals in March. Check with Board if they want agent to attend next meeting, Begin Winter mow schedule, once every-other week, Personal Touch Contract Renewals – January. **No motions were made.**

**COMMITTEE REPORTS**

**ARCHITECTURAL COMMITTEE** **Chairperson: Shelley Armstrong**

1. The Board reviewed the Architectural Progress Report. **No motions were made.**
2. eBlast – The Board reviewed the email from Shelley Armstrong and responses by Gary Brenkman and Janet Mull regarding topics for a possible eblast to the membership.

*A motion was made, seconded, and carried unanimously to table discussion pending review of a proposed eblast with more succinct verbiage.*

**FACILITIES COMMITTEE** **Chairperson: Ken Fairbanks**  
No items this month

**GOVERNANCE AND  
GUIDELINES  
COMMITTEE**

**Chairperson: Don Flick**

1. Legal Review - The Board reviewed the email from Robert DeNichilo's office regarding the Rules & Regulations and the Resident Handbook seeking a legal review of the draft revised documents. **No motions were made.**

**LANDSCAPE  
COMMITTEE**

**Chairperson: Ginny Davenport**

1. Landscape Committee Report - Review
2. Monarch Environmental Monthly Report – Review
3. Park West – Punch List and Weekly Landscape Reports - Review

**No motions were made.**

**POOL / LANDSCAPE  
RENOVATION  
COMMITTEE**

**Chairperson: Board**

1. Pool Umbrellas – The Board discussed storage of the pool umbrellas this winter.

*A motion was made, seconded, and carried unanimously to ask Personal Touch to take down the umbrellas and store them inside the women's restroom once the work has been completed to the restroom.*

**SOCIAL  
COMMITTEE**

**Chairperson: Geraldine Chinarian and Sam Chinarian**

1. Halloween Party
  - a) The Board reviewed the flyer submitted by the Social Committee.

*A motion was made, seconded, and carried unanimously to approve the flyer to be sent via eblast on the condition it is revised to note that it's hosted by the Canyon Creek HOA and the phone number is removed.*

- b) The Board reviewed the email submitted by the Social Committee regarding the proposed expenses for the Halloween event.

*A motion was made, seconded, and carried unanimously to approve a budget up to \$1,000 for the Halloween event.*

**WELCOMING  
COMMITTEE**

**Chairperson: Don Flick**

There were no new homeowners in month of September. **No motions were made.**

**DISCUSSION ITEMS:**

None this month

**NEW BUSINESS**

**SPA FILTER**

The Board reviewed the proposal submitted by Best Pool Service to replace the spa filter and backwash assembly at a cost of \$2,598.50.

*A motion was made, seconded, and carried unanimously to approve the proposal. **To be coded to the Pool/Spa Reserve fund.***

**NEXT MEETING**

The next meeting of the Board of Directors Meeting is currently scheduled for Tuesday, November 8, 2022, at 5 Redonda, Irvine, CA and via Zoom teleconference. Executive Session Meeting to begin at 6:30 pm, and General Session Meeting afterward (at approximately 7:00 pm.)

**ADJOURNMENT**

There being no further business to come before the Board at this time, the meeting adjourned at 7:55 PM.

**ATTEST:**

*Kimber Elston*

Board Member Signature

11/9/22

Date