

**CANYON CREEK HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
January 12, 2021**

REGULAR SESSION MINUTES

NOTICE OF MEETING Upon notice duly given and received, a general session meeting of the Board of Directors of the Canyon Creek Homeowners Association was held via Zoom teleconference on January 12, 2021.

ATTENDANCE **Directors Present:** Don Flick, President
Ken Fairbanks, Vice President
Ralph Annunziata, Secretary
Carlos Martinez, Treasurer
Ann Marie Simmons, Member at Large

Representing Mgmt: Jamie Hackwith, CMCA, AMS, PCAM

CALL TO ORDER A quorum was present, and President, Don Flick, called the meeting to order at 7:00 PM.

GUESTS AND COMMITTEE CHAIRPERSON PRESENT There was one (1) homeowner in attendance

EXECUTIVE SESSION DISCLOSURE An announcement was made indicating that the Board met in Executive Session prior to the Regular Session portion of the meeting to discuss delinquencies, hold hearings for non-compliance matters, contractual, personnel and legal issues as permitted by California law.

HOMEOWNER FORUM There was one (1) homeowner present at the meeting to address the following with the Board:

- The 2021 budget and monthly assessments

MINUTES *A motion was made, seconded and carried to approve the Minutes from the December 8, 2021 regular session meeting, as presented.*

TREASURER’S REPORT The Board reviewed the un-audited financial statement prepared by Management:

A. November 30, 2020 – Bank Balances

Operating Account	\$120,587.06
Reserve Account	\$655,558.30
Outstanding aging	\$1,1170.00

B. December 31, 2020 – Bank Balances

Operating Account	\$119,924.89
Reserve Account	\$659,540.76
Outstanding aging	\$1,615.00

A motion was made, seconded and carried unanimously to accept the treasurer’s reports for November 30, 2020.

A motion was made, seconded and carried unanimously to accept the treasurer’s reports for December 31, 2020.

INVESTMENT MATURITY DATES None this period

DELINQUENCY REPORT

LIEN APPROVALS None this month

FORECLOSURES None this month

COMMITTEE REPORTS

40TH YEAR ANNIVERSARY **Chairperson: Ann Marie Simmons**
There were no items brought before the Board this month

ARCHITECTURAL COMMITTEE **Chairperson: Shelley Armstrong**
1. The Board reviewed the Architectural Progress Report.
No motions were made.

COMMUNITY FACILITIES COMMITTEE **Chairperson: Ken Fairbanks**
1. Pool and Tennis Court Signs – Ken noted that due to a delay in getting the deposit out to the sign company, there will be a month-long delay in obtaining the new signs.
2. Perimeter Fence Repair – Briefly discussed the revised bid submitted by Fence Menders.
No motions were made.

LANDSCAPE COMMITTEE **Chairperson: Ginny Davenport**
1. Park West – Punch list and weekly landscape reports. **No motions were made.**
2. Landscape Bids – The Board reviewed the following proposals submitted by Park West Landscape:
a. 2021 tree trimming @ \$10,900.00
A motion was made, seconded and carried unanimously to approve the 2021 tree trimming proposal on the condition that the Landscape Committee is in agreement.

- b. Spring 2021 Dethatching of the turf @ \$3,815.00
- c. Fall 2021 Dethatch & Overseed of the turf @ \$8,175.00

A motion was made, seconded and carried unanimously to table discussion pending a recommendation from the Landscape Committee.

**LANDSCAPE
RENOVATION
COMMITTEE**

Chairperson: Don Flick

1. The Board Reviewed two (2) proposals submitted by Park West:
 - a. Revised Park West Landscape proposal dated 9/11/2020 - Remove the existing turf, retrofit irrigation, install plant material and trees, install new sod in 2 locations in the greenbelt area between Redonda and Trovita at a cost of \$72,734.65.
 - b. Revised proposal dated 9/22/2020 - Remove selected turf areas and replace with new plant material. Install new drains along homeowner property line walls at a cost of \$60,392.05.

A motion was made, seconded and carried unanimously to table discussion until the February 9, 2021 meeting.

**SOCIAL
COMMITTEE**

Chairperson: Geraldine Chinarian and Sam Chinarian. Sam Chinarian was present to provide a report

1. Discussed the proposed budget and events for 2021 submitted by the committee.

A motion was made, seconded and carried unanimously to suspend all Social Committee activities until further notice.

**40-YEAR
STRATEGIC
PLANNING
COMMITTEE**

Chairperson: John Davenport

There were no items brought before the Board this month

**WELCOMING
COMMITTEE**

Chairperson: Don Flick

There were no new homeowners in month of December. **No motions were made.**

Ken Fairbanks noted that he told the new Owner at 5 Tamizar that no renovations or home improvements visible from the exterior shall be completed without prior written approval from the Association via the Architectural Review process.

DISCUSSION ITEMS:

None this month

NEW BUSINESS

**ANNUAL
CALENDAR**

A motion was made, seconded and carried unanimously to add the annual calendar as a standing item to each meeting agenda, to be placed after the financial report.

NEXT MEETING

The next Board of Directors Meeting is currently scheduled for Tuesday, February 9, 2021 via Zoom teleconference. The Executive Session Meeting to begin at 6:00 PM, the annual election is set to begin at 6:30 PM and the General Session Meeting immediately following, or by 7:00 PM.



ADJOURNMENT

There being no further business to come before the Board at this time, the meeting adjourned at 9:00 PM.

ATTEST:

Approved at the February 9, 2021 Meeting

Board Member Signature

February 9, 2021

Date