

**CANYON CREEK HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
November 10, 2020**

REGULAR SESSION MINUTES

NOTICE OF MEETING	Upon notice duly given and received, a general session meeting of the Board of Directors of the Canyon Creek Homeowners Association was held via Zoom teleconference on November 10, 2020.
ATTENDANCE	Directors Present: Don Flick, President Ken Fairbanks, Vice President Ralph Annunziata, Secretary Carlos Martinez, Treasurer Ann Marie Simmons, Member at Large Representing Mgmt: Jamie Hackwith, CMCA, AMS, PCAM
CALL TO ORDER	A quorum was present, and President, Don Flick, called the meeting to order at 7:00 PM.
GUESTS AND COMMITTEE CHAIRPERSON PRESENT	There were no homeowners in attendance for regular session.
EXECUTIVE SESSION DISCLOSURE	An announcement was made indicating that the Board met in Executive Session prior to the Regular Session portion of the meeting to discuss delinquencies, hold hearings for non-compliance matters, contractual, personnel and legal issues as permitted by California law.
MINUTES	<i>A motion was made, seconded and carried to approve the Minutes from the October 13, 2020 regular session meeting, as presented (K. Fairbanks abstained).</i>
TREASURER'S REPORT	The Board reviewed the un-audited financial statement prepared by Management: A. <u>October 31, 2020 – Bank Balances</u> Operating Account\$121,169.76 Reserve Account\$654,234.26 Outstanding aging\$1,110.00 <i>A motion was made, seconded and carried unanimously to accept the treasurer's reports for October 31, 2020.</i>
INVESTMENT MATURITY DATES	None this period
DELINQUENCY REPORT	
LIEN APPROVALS	None this month
FORECLOSURES	None this month

COMMITTEE REPORTS

**40TH YEAR
ANNIVERSARY**

Chairperson: Ann Marie Simmons
There were no items brought before the Board this month

**ARCHITECTURAL
COMMITTEE**

Chairperson: Shelley Armstrong
1. The Board reviewed the Architectural Progress Report. **No motions were made.**

**COMMUNITY
FACILITIES
COMMITTEE**

Chairperson: Ken Fairbanks
1. Pool and Tennis Court Rules – The Board discussed the current rules pertaining to the pool area and tennis court. Ken Fairbanks prepared a PowerPoint presentation for Board review.
A motion was made, seconded and carried unanimously to table discussion pending review of proposals to be submitted for new signage.
*A motion was made, seconded and carried unanimously to authorize \$250.00 for the purchase of a new pool umbrella. **To be coded from the pool furniture reserve fund.***
*A motion was made, seconded and carried unanimously to authorize \$500.00 for the purchase of two new tennis court nets. **To be coded from the tennis court reserve fund.***

**LANDSCAPE
COMMITTEE**

Chairperson: Ginny Davenport
1. Park West – Punch list and weekly landscape reports. **No motions were made.**
2. Landscape Bids – The Board reviewed the following proposals submitted by Park West Landscape:
a) Install mulch in the planters on both entrances at Sonrisa west and Sonrisa east @ \$520.00.
b) apply mulch throughout inside all the pool Landscape planters @ \$520.00.
A motion was made, seconded and carried unanimously to table discussion of the two (2) above-noted proposals until the February 2021 meeting.
c) Install Red Poinsettia plants behind of the Geranium color plants in the two front planters at both entrances @ \$320.00
A motion was made, seconded and carried unanimously to approve the above-noted proposal on the condition that Ginny Davenport agrees.

**LANDSCAPE
RENOVATION
COMMITTEE**

Chairperson: Don Flick

1. The Board Reviewed two (2) proposals submitted by Park West:
 - a. Revised Park West Landscape proposal dated 9/11/2020 - Remove the existing turf, retrofit irrigation, install plant material and trees, install new sod in 2 locations in the greenbelt area between Redonda and Trovita at a cost of \$72,734.65.
 - b. Revised proposal dated 9/22/2020 - Remove selected turf areas and replace with new plant material. Install new drains along homeowner property line walls at a cost of \$60,392.05.

A motion was made, seconded and carried unanimously to send the proposals to the Strategic Planning Committee for review and a recommendation.

**SOCIAL
COMMITTEE**

Chairperson: Geraldine Chinarian and Sam Chinarian

There were no items brought before the Board this month

**40-YEAR
STRATEGIC
PLANNING
COMMITTEE**

Chairperson: John Davenport

There were no items brought before the Board this month

**WELCOMING
COMMITTEE**

Chairperson: Don Flick

There were no new homeowners in month of October. **No motions were made.**

DISCUSSION ITEMS:

POOL AND SPA

The Board discussed the decision made at the October meeting to keep the pool heat on through the end of November. The Board also discussed the status of the spa, which is currently closed and the current pool/spa hours.

A motion was made, seconded and carried unanimously keep the pool heat on indefinitely, to reopen the spa and to modify the pool hours to 7am to 10 PM seven days per week for the pool and spa.

NEW BUSINESS

NEXT MEETING

The next Board of Directors Meeting is currently scheduled for Tuesday, December 8, 2020 via Zoom teleconference. The Executive Session Meeting to begin at 6:30 PM and the General Session Meeting immediately following, or by 7:00 PM.

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting adjourned at 7:49 PM

ATTEST:

Board Member Signature

Date

12/8/20