

**CANYON CREEK HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
January 14, 2020**

REGULAR SESSION MINUTES

**NOTICE OF
MEETING**

Upon notice duly given and received, a general session meeting of the Board of Directors of the Canyon Creek Homeowners Association was held at 24 Sonrisa, Irvine, CA on January 14, 2020.

ATTENDANCE

Directors Present: Don Flick, President
Ken Fairbanks, Vice President
Ralph Annunziata, Secretary
David Melvold, Treasurer
Ann Marie Simmons, Member at Large

Representing Mgmt: Jamie Hackwith, CMCA, AMS, PCAM

CALL TO ORDER

A quorum was present, and President, Don Flick, called the meeting to order at 7:00 PM

GUESTS PRESENT

There was one (1) homeowner in attendance for regular session.

**EXECUTIVE
SESSION
DISCLOSURE**

An announcement was made indicating that the Board met in Executive Session prior to the Regular Session portion of the meeting to discuss delinquencies, hold hearings for non-compliance matters, contractual, personnel and legal issues as permitted by California law. The Board was advised that the Association was declared the "prevailing party" in a recent lawsuit and was awarded attorney fees.

MINUTES

A motion was made, seconded and carried unanimously to approve the Minutes from the December 10, 2019 regular session meeting, as revised.

**TREASURER'S
REPORT**

The Board reviewed the financial statement for the period ending December 31, 2019. Management informed the Board of the most current financial status of the Associations banking accounts, which consisted of \$63,735.09 in the checking account and \$593,313.40 in the reserve investment account.

A motion was made, seconded and carried unanimously to accept the treasurer's reports for December 31, 2019.

**INVESTMENT
MATURITY DATES**

1210 - First Financial Bank 2.45% 2/14/20

**FINANCIAL
SERVICES**

The Board discussed the status of the new account to be opened with Mutual of Omaha and the current account with UBS.

A motion was made, seconded and carried unanimously to open the new account and authorize David Melvold, Treasurer to sign the CDARS Deposit Placement Agreement with Mutual of Omaha.

A motion was made, seconded and carried unanimously to close the UBS Account and transfer the funds to Mutual of Omaha Bank.

LIEN APPROVALS None this month

FORECLOSURES None this month

COMMITTEE REPORTS

**ARCHITECTURAL
COMMITTEE**

Chairperson: Shelley Armstrong

1. Reviewed the Architectural Progress Report. **No motions were made.**

**COMMUNITY
FACILITIES
COMMITTEE**

Chairperson: Ken Fairbanks

1. Outlets Near the Tennis Court – A status update was provided. Ken Fairbanks is working with Pro-Tec Lighting to take out the two outlets in the grass and install one outlet by the tennis court. **No motions were made.**

2. Wall Cap Repairs – The Board discussed the revised bid from Cox Contracting to complete the work @ \$10,770.00.

A motion was made, seconded and carried unanimously to approve the revised proposal submitted by Cox Contracting. To be coded to the Block Walls Reserve fund.

3. Wrought Iron Fences – The Board reviewed the proposal submitted by Fence Menders to install 3 wrought iron panels @ \$1,440.00

A motion was made, seconded and carried unanimously to table discussion pending review of a revised bid.

4. Gate Preventative Maintenance – The Board reviewed the proposal submitted by Automated Gate @ \$248.00 or \$265.00 per visit.

A motion was made, seconded and carried unanimously to deny the proposal at this time.

**LANDSCAPE
COMMITTEE**

Chairperson: Ginny Davenport

1. Park West – Punch list and weekly landscape reports. **No motions were made.**

2. Dethatch Bids – The Board reviewed proposals submitted by Park West (Spring @ \$3,815.00 and Fall @ \$8,175.00).

A motion was made, seconded and carried unanimously to approve the spring dethatch bid at a cost of \$3,815.00.

A motion was made, seconded and carried unanimously to table discussion of the fall Dethatch Bids until the September meeting.

**LANDSCAPE
COMMITTEE**
Continued...

3. Tree Issues

- a. The Board reviewed the email submitted by David Melvold and a response from Casey Gnadt, City Landscape Supervisor regarding the leaning pine tree on Hicks Canyon. Per Mr. Gnadt, the tree in question is not on their list of trees to be maintained by the city.

A motion was made, seconded and carried unanimously to table discussion until the February 11, 2020 meeting.

- b. The Board reviewed the response from Casey Gnadt, City Landscape Supervisor regarding the recent fallen Salt Cedar tree adjacent the north side of the property at 21 Trovita (bordering Hicks Canyon). **No motions were made.**

**LANDSCAPE
RENOVATION
COMMITTEE**

Chairperson: Don Flick

1. The Board discussed the revised proposal submitted by Park West Landscape for renovation of the Triangle Park and common area between Vispera and Redonda at a cost of \$72,570.97.

A motion was made, seconded and carried unanimously to table discussion and ask Park West for an additional bid to address the common area between Redonda and the Yale Pedestrian gate.

**SOCIAL
COMMITTEE**

Chairperson: Geraldine Chinarian

1. 2020 Events – The Board reviewed the proposed 2020 Social Calendar. **No motions were made.**

**STRATEGIC
PLANNING
COMMITTEE**

Chairperson: Open

The Board discussed the open chair position. **No motions were made.**

**WELCOMING
COMMITTEE**

Chairperson: Don Flick

There was one (1) new homeowner in month of December. Ken Fairbanks shall send in the contact information. **No motions were made.**

DISCUSSION ITEMS:

**DRAFT
SURVEILLANCE
CAMERA POLICY**

The Board reviewed the draft Camera Policy prepared by Robert DeNichilo and comments provided by David Melvold.

A motion was made, seconded and carried unanimously to table discussion until the February 11, 2020 meeting pending clarifications from Robert DeNichilo regarding monitoring of the cameras and release of the footage.

**2020 ANNUAL
ELECTION**

The Board discussed an email submitted by David Melvold regarding the 2020 election. **No motions were made.**

**40-YEAR
ANNIVERSARY
CELEBRATION**

The Board discussed the proposed 40-year anniversary celebration.

A motion was made, seconded and carried unanimously to table discussion until the February 11, 2020 meeting.

NEW BUSINESS

NEW LAWS (2020)

The Board reviewed information submitted by Whitney & Petchul regarding new laws in 2020 the Board should be aware of. **No motions were made.**

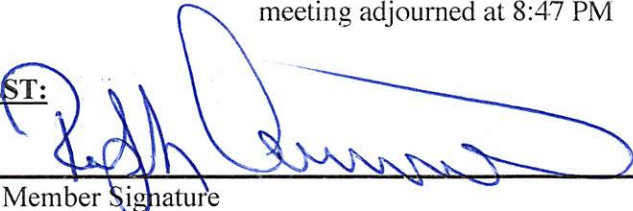
NEXT MEETING

The next scheduled Board of Directors Meeting will be held on Tuesday, February 11, 2020 at 37 Sonrisa, Irvine, CA. Executive Session Meeting to begin at 6:30 PM, with the General Session Meeting immediately following or by 7:00 PM.

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting adjourned at 8:47 PM

ATTEST:



Board Member Signature



Date