

**CANYON CREEK HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
March 12, 2019**

REGULAR SESSION MINUTES

NOTICE OF MEETING	Upon notice duly given and received, a general session meeting of the Board of Directors of the Canyon Creek Homeowners Association was held at 29 Sonrisa, Irvine, CA on March 12, 2019.
ATTENDANCE	Directors Present: Don Flick, President Ken Fairbanks, Vice President David Melvold, Treasurer Ralph Annunziata, Secretary Ann Marie Simmons, Member at Large Representing Mgmt: Jamie Hackwith, CMCA®, AMS®, PCAM®
GUESTS PRESENT	There was one (1) guest in attendance for regular session.
CALL TO ORDER	A quorum was present, and President, Don Flick, called the meeting to order at 7:02 PM
HOMEOWNER FORUM	There was one (1) homeowner present at the meeting to address the following with the Board: <ul style="list-style-type: none">• Neighboring new-home development
EXECUTIVE SESSION DISCLOSURE	An announcement was made indicating that the Board met in Executive Session prior to the Regular Session portion of the meeting to discuss delinquencies, hold hearings for non-compliance matters, contractual, personnel and legal issues as permitted by California law.
MINUTES	<i>A motion was made, seconded and carried unanimously to approve the Minutes from the February 12, 2019, regular session meeting as corrected.</i> <i>A motion was made, seconded and carried unanimously to approve the Minutes from the 2018 annual meetings as corrected.</i> <i>A motion was made, seconded and carried unanimously to approve the Minutes from the 2019 annual meetings as presented.</i> <i>A motion was made, seconded and carried unanimously to approve the Minutes from the February 25, 2019 special regular session meeting as presented.</i>

**TREASURER'S
REPORT**

The Board reviewed the financial statement for the period ending January 31, 2019 and February 28, 2019. Management informed the Board of the most current financial status of the Associations banking accounts, which consisted of \$65,374.66 in the checking account and \$549,279.01 in the reserve investment account.

A motion was made, seconded and carried unanimously to accept the treasurer's reports for January 31, 2019 depending on satisfactory answer to the question regarding pool furniture expense (GL#3309)

A motion was made, seconded and carried unanimously to accept the treasurer's reports for February 28, 2019.

A motion was made, seconded and carried to approve reimbursement in the amount of \$145.67 to Ralph Annunziata for food provided at the 2019 annual meeting and for the purchase of yellow tape. Ralph Annunziata abstained.

INVESTMENTS

The Board reviewed the following investments, which recently matured, or are due to mature in the coming weeks:

- GL # 1139 - Bank of China 2.15% 3/07/19

Don Flick advised that the above-noted CD for \$125,000.00 was reinvested with First Federal Bank at a rate of 2.45%, with maturity date of 2-14-2020.

- GL # 1200 - First Bank 2.25% 3/28/19
- GL # 1201 - Peoples United Bank 2.25% 4/10/19

A motion was made, seconded and carried unanimously to give UBS direction not to reinvest the funds from the two (2) above-noted CD when they mature and let them roll over to the money market account.

A motion was made, seconded and carried unanimously to invite two or three investment advisors to meet with Don Flick and David Melvold to discuss their services.

LIEN APPROVALS

None this month

FORECLOSURES

None this month

COMMITTEE REPORTS

**ARCHITECTURAL
COMMITTEE**

Chairman: Shelley Armstrong

1. The Board reviewed the Architectural Progress Report. **No motions were made.**

**COMMUNITY
FACILITIES
COMMITTEE**

Chairman: Ken Fairbanks

1. Perimeter Wrought Iron Fence - Discussion of the bids submitted by Cox Contracting (\$2,100-\$3,800), Fence Menders (\$13,640) and PCW (\$30,075) to complete the work.

A motion was made, seconded and carried unanimously to table discussion until the April 9, 2019 meeting.

2. Wall Caps (Rincon) – Discussion of the bid from Cox Contracting to complete the work @ \$5,180.00

A motion was made, seconded and carried unanimously to table discussion until the April 9, 2019 meeting.

**LANDSCAPE
COMMITTEE**

Acting Chairman: Don Flick

1. Park West punch list and weekly landscape reports
2. Tree Removals – Status Update

No motions were made.

3. Landscape Bids – The Board discussed the following bids submitted by Park West Landscape:
 - a. Installation of Irvine Mulch in the planters on both entrances at Sonrisa @ \$400.00
 - b. Add new plants material in the planter adjacent the playground area @ \$912.00
 - c. Rototill the playground sand @ \$475.00
 - d. Fill in empty planter between of the Tennis Court and Playground area @ 171.00
 - e. Install new sod on the three bare areas where the Eucalyptus trees were recently removed @ \$1,094.00

A motion was made, seconded and carried unanimously to table discussion of the five (5) above-noted proposals until the April 9, 2019 meeting.

4. 2019 Tree trimming – The Board reviewed the tree trimming schedule for 2019 as submitted by Park West Tree Service. Don Flick noted that the schedule is incorrect and shall discuss the revisions needed with Park West Tree Service. **No motions were made.**
5. IRWD Excessive Use Fees – The Board discussed the status of the credits pending from the IRWD. Per Juan Garcia, IRWD Water Efficiency Specialist, a one-time courtesy adjustment will be provided for Account No. 1700000000 and Account No. 9600000000 for the 9/20/18 and 10/19/18 statements. **No motions were made.**

**LANDSCAPE
RENOVATION
COMMITTEE**

Chairman: Don Flick

No action was required.

**SOCIAL
COMMITTEE**

Chairman: Geraldine Chinarian
No report submitted

**WELCOMING
COMMITTEE**

Chairman: Don Flick
No new homeowners in month of February; no report.

DISCUSSION ITEMS:

CRACK FILL WORK

The Board discussed the work completed by Quickel Paving. David Melvold met with Bryan Van Holland of Quickel Paving and plans to meet with a representative from Confab, manufacturer of the material used to complete the crack fill work.

A motion was made, seconded and carried unanimously to table discussion until the April 9, 2019 meeting.

**VEHICLE
ACCIDENT (YALE
AVE)**

The Board reviewed various information regarding the vehicle collision into the perimeter fence on Yale Avenue on January 24, 2019.

A motion was made, seconded and carried unanimously to send communication to Mercury Insurance and note the Association's intent to proceed with the repairs per the estimate submitted by Cox Contracting unless Mercury Insurance has any objections with the estimate and demand that Mercury immediately, by March 31, 2019, reimburse Canyon Creek HOA for the repair estimate forwarded to them for damages by their insured.

GARAGE RULES

The Board reviewed correspondence submitted regarding the Community Rules relating to homeowners leaving their garage doors open for extended periods of time." The discussion that followed concluded there is nothing in the community Rules & Regulations that address this matter. Management was instructed to respond to the homeowner advising the Rules & Regulations do not address this matter, and the Board would again address this matter at the April Meeting. **No motions were made.**

STREET SWEEPING

The Board reviewed the email exchange between management and Sunset Property Services regarding their policy when it rains on a scheduled service day. **No motions were made.**

NEXT MEETING

The next scheduled Board of Directors Meeting will be held on Tuesday, April 9, 2019 at 37 Sonrisa, Irvine, CA. Executive Session Meeting to begin at 6:30 PM, with the General Session Meeting immediately following or by 7:00 PM.

ADJOURNMENT There being no further business to come before the Board at this time, the meeting adjourned at 9:11 PM

ATTEST:

APPROVED BY THE BOARD

Signature

4/9/2019

Date