

**CANYON CREEK HOMEOWNERS ASSOCIATION
ANNUAL MEETING MINUTES**

FEBRUARY 14, 2017

PROOF OF NOTICE OF MEETING

Accurate Voting Services, the Association's Inspector of Election stated the Annual Meeting notices and ballots were mailed to the 128 owners of record, which consisted of 128 envelopes containing said notices being deposited in a U.S. Post Office for delivery by first class mail.

ANNOUNCEMENT OF QUORUM

The inspector of elections reported that a quorum had been established with 47% owners of the 128 owners of record represented either in person or by proxy.

CALL TO ORDER

Jerri Boone, Executive Director, Total Property Management called the meeting to order at 7:12 p.m.

INTRODUCTION OF CURRENT BOARD MEMBERS

The current Board of Directors was introduced as well as the Management Representative, Laurie Coffman, of Total Property Management.

INTRODUCTION OF CANDIDATES AND ADDITIONAL NOMINATIONS

The slate of candidates was announced and the floor was opened for nominations. The candidacy slate consists of the following persons:

Gary Brenkman (incumbent)
Don Flick (incumbent)
Richard Lombardi (incumbent)
David Melvold (incumbent)

There being no nominations from the floor, A MOTION WAS MADE, SECONDED AND UNANIMOUSLY PASSED to close the floor to nominations.

VOTING PROCEDURES

Management explained that cumulative voting procedures would be used whereby each unit owner may cast the number of votes equal to the positions open, which would be five (5) per unit. A MOTION WAS DULY MADE, SECONDED AND UNANIMOUSLY PASSED to close registration.

ADJOURNED TO GENERAL SESSION

The meeting adjourned at 7:25p.m. to a general session meeting while the ballots were being tallied by the inspector of election.

MEETING RECONVENED

The Annual Meeting reconvened at 7:45p.m. to announce the election results.

RESULTS OF ELECTION

The new Board of Directors for Canyon Creek Homeowners Association is as follows:

David Melvold	President
Don Flick	Vice President
Gary Brenkman	Treasurer
Richard Lombardi	Secretary
Ken Fairbanks	Member at Large

There were four (4) write-in candidates on the ballot consisting of Ralph Annunziata, Shelley Armstrong, Ken Fairbanks and John Withers. One (1) of the homeowners was present and did not accept the nomination to the Board of Directors. One (1) of the homeowner's spouse was present to confirm intent and acceptance to the Board of Directors, and his acceptance was confirmed directly by write-in candidate via email to the Board of Directors and Management.

RESULTS OF ELECTION

To comply with the IRS Revenue Ruling 70-604, if the Association has a surplus of funds at the budget year-end, the membership is required to vote to apply any excess funds to next year's assessment to reduce potential tax liabilities.

The result of this vote was **for** the application of any excess fund to next year's assessments to reduce potential tax liabilities.

ADJOURNMENT

There being no further business to come before the membership, A MOTION WAS DULY MADE, SECONDED AND UNANIMOUSLY PASSED to adjourn the meeting. The annual meeting was adjourned at 7:49 P.M.

ATTEST:



Signature

Feb. 13, 2018

Date