# CANYON CREEK HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS EXECUTIVE SESSION MINUTES June 12, 2006

## NOTICE OF MEETING

Upon due notice given and received, a meeting of the Board of Directors was held on June 12, 2006 at 2 Rincon, Irvine California.

#### **ATTENDANCE**

**Directors Present:** 

Shelley Armstrong

President

Dianne O'Keefe

Vice President

Larry Kroll

Secretary

Gary Brenkman

Treasurer

Phil Lisle

Member At Large

Others Present:

Brandi Scott

Total Property Management, Inc.

## CALL TO ORDER

A quorum was present and President, Shelley Armstrong called the meeting to order at 8:35 PM.

#### **CONTRACTS**

# **Three Phase Electric**

A MOTION WAS MADE, SECONDED AND UNANIMOUSLY CARRIED TO APPROVE the revised contract with Three Phase Electric.

## **Master Protection**

A MOTION WAS MADE, SECONDED AND UNANIMOUSLY CARRIED TO APPROVE the revised contract with Three Phase Electric. The Board requested a change in the Post Orders that stated the expanded pool hours and the patrol route that is walked every night.

## ADJOURNMENT:

There being no further business to come before the Board at this time, A MOTION WAS MADE, SECONDED AND CARRIED UNANIMOUSLY to adjourn the meeting at 9:00 PM.

ATTEST:	
Sheller Rand Mary	1/10/06
PRESIDENT M. Hall	DATE
SECRETARY	DATE

# CANYON CREEK HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS GENERAL SESSION MEETING MINUTES June 12, 2006

## NOTICE OF MEETING

Upon due notice given and received, a meeting of the Board of Directors was held on June 12, 2006 at 2 Rincon, Irvine California.

### **ATTENDANCE**

# **Directors Present:**

Shelley Armstrong

President

Dianne O'Keefe

Vice President

Gary Brenkman

Treasurer

Larry Kroll

Secretary

Phil Lisle

Member At Large

**Directors Absent:** 

None

#### **Others Present:**

Brandi Scott

Total Property Management, Inc.

#### CALL TO ORDER

A quorum was present and President, Shelley Armstrong called the meeting to order at 7:15 PM.

# EXECUTIVE SESSION DISCLOSURE

Director, Armstrong announced issues discussed in the previous Executive Session consisted of violations.

#### CONSENT CALENDAR

A MOTION WAS MADE, SECONDED AND CARRIED to approve the following items on the consent calendar:

- Approval of the May 8, 2006 General Session Meeting Minutes
- Ratify the architectural approval for 18 Redonda for the installation of Metal Rain Gutters.
- Ratify the architectural approval for 14 Ramada to paint the exterior of their home.
- \* Ratify the architectural approval for 10 Ramada for the installation of a new roof.
- \* Ratify the architectural approval for 24 Rincon to paint the garage door, the trim around the door and upper windows.
- \* Ratify the architectural approval to install new windows and to change the exterior of the windows for 2 Rincon.
- \* Ratify the architectural approval for 17 Sonrisa for the installation of a new roof.
- \* Ratify the architectural approval for 16 Redonda to replace the front door.
- Ratify the architectural approval for 13 Vispera for the installation of two Lamppost lights.

# CANYON CREEK HOMEOWNERS ASSOCIATION BOARD OF DIRECTORS GENERAL SESSION MEETING MINUTES June 12, 2006 PAGE 2 OF

# **MANAGEMENT FINANCIAL REPORT**

#### First Bank CD account #1121

A MOTION WAS MADE, SECONDED AND UNANIMOUSLY CARRIED TO CLOSE the CD with First Bank in the amount of \$71,083.78. The Board resolved to reinvest the moneys with a different Bank that will provide the highest prevailing rate. The Board requested Management to E-Mail director, Brenkman the different options so that he may make a decision on the reinvestment.

# **US Bank Money Market**

A MOTION WAS MADE, SECONDED AND UNANIMOUSLY CARRIED TO TRANSFER \$50,000 from the US Bank Money Market account and reinvest it in a CD with the highest prevailing rate. The Board requested Management to E-Mail director, Brenkman the different options so that he may make a decision on the reinvestment.

# **BOARD DISCUSSION ITEMS/ MANAGEMENT REPORT**

# **Reserve Study Proposals**

A MOTION WAS MADE, SECONDED AND UNANIMOUSLY CARRIED TO APPROVE the Reserve Study proposal from Foresight Financial for an On-site inspection in the amount of \$895.00.

#### **Parking Variance**

A MOTION WAS MADE, SECONDED AND UNANIMOUSLY CARRIED TO send 7 Sonrisa a courtesy letter requesting the Homeowner to reapply for a parking variance for his recreational vehicle.

#### **Gate Code**

A discussion was held concerning changing the gate code at the end of June. A MOTION WAS MADE, SECONDED AND UNANIMOUSLY CARRIED to not proceed in changing the gate code this year. The Board resolved to re-visit this issue next year.

#### **ADJOURN**

A MOTION WAS MADE, SECONDED AND UNANIMOUSLY CARRIED to adjourn the Meeting at 9:15 P.M.

The next meeting will be held on July 10, 2006 at 17 Sonrisa at 7:00 P.M.

ATTEST: Shelley Minteres	7-10-06
SHELLEY ARMSTRONG, PRESIDENT	DATE
2m, Hl	7-10-06
LARRY KROLL, SECRETARY	DATE